

# **MARCUS-JARVIS LAW LIMITED**

**ATTORNEYS AT LAW**

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## **CLE Course:**

### **Law Firm Management**

#### **Course Description**

This 3 credit hours CLE program is an in-house course will focus on professional development and law firm management. The program is designed to help attorneys understand the current issues and trends in the legal profession. It will help them hone their professional and law firm management skills. Participants will obtain the tools needed for networking and maximizing success. They will also learn real world applications in achieving optimal client services.

#### **Course Schedule:**

The course will take place at 3621 85th Ave. N. Suite 201 Brooklyn Park, MN 55443, on January 12<sup>th</sup> 2018, From 9am to 12pm.

**Cost:** \$179.00

#### **Abstract of the speaker**

Mr. Marcus A. Jarvis is an attorney well-grounded in the areas of immigration and criminal laws. Prior to practicing law, he worked as an aviator with various airlines. After earning his JD from William Mitchell College of Law in Saint Paul, Minnesota, Mr. Jarvis established Marcus – Jarvis Law, Ltd to start his career as a lawyer in May 10, 2002. Mr. Jarvis also holds a Bsc from Embry-Riddle Aeronautical University and a MBA from the University of Saint Thomas.

Mr. Jarvis is licensed by the Minnesota Supreme Court and all Minnesota lower courts, such as the Minnesota Court of Appeals. He practices Immigration Law before the Department of Homeland Security (DHS) and its related administrative agencies; the Board of Immigration Appeals (BIA); Federal District Court of Minnesota; and the Eight Circuit Court of Appeals. He has also been admitted to the Federal Tax Court in Washington D. C.

Mr. Jarvis has authored numerous publications. His book *A Simple Guide to the Immigration Laws of the United States: What you need to know when you come to America* was awarded the #1 Amazon Best Seller. It was thus translated into Spanish, Portuguese, German, French, and Italian.

\*This course has been approved by the Minnesota State Board of Continuing Legal Education for 3 hours.